

## Napa County Continuum of Care

## **HMIS Adult Client Enrollment** Abode Services Agency -**HDAP Program**



Program Name:	Case Worker/Intake Person:	Program Start Date:
CLIENT ENROLLMENT		
	ted for each client who is <b>over</b> the age of 17 or the Head t please be sure to use the Standard HMIS Child Clie	
1) Client Name	First	Last
Relationship to Head of Household	□ Self (Head of Household) □ Head of Household's child □ Head of Household's spouse or partner □ Head of Household's other relation member (other relation to Head of Household) □ Other: non-relation member	
2) Date of Program Enrollment  The date the client started being helped by the project (program); also called the project start date.	Month Day Year	
3) Translation Assistance Needed [Head of Household only]  Does the client need access to translation services?	<ul> <li>□ No</li> <li>□ Yes</li> <li>□ Client doesn't know</li> <li>□ Client prefers not to answer</li> <li>□ Data Not Collected</li> </ul>	
If Yes, Preferred Language(s):  If the client needs access to translation services, please select their preferred language(s).	<ul> <li>□ American Sign Language</li> <li>□ Arabic</li> <li>□ Armenian</li> <li>□ Black American Sign Language</li> <li>□ Cantonese</li> <li>□ Cape Verdean Creole</li> <li>□ Chinese</li> <li>□ English</li> <li>□ Farsi</li> </ul>	<ul> <li>☐ Mixteco</li> <li>☐ Persian</li> <li>☐ Portuguese</li> <li>☐ Punjabi</li> <li>☐ Russian</li> <li>☐ Spanish</li> <li>☐ Tagalog</li> <li>☐ Taiwanese</li> <li>☐ Thai</li> </ul>
	Client Name_	

Head of Household Name (if not Self)

	☐ Fijian ☐ Filipino ☐ French ☐ Greek ☐ Haitian ☐ Hmong	□ Ukrainian □ Vietnamese □ Different Preferred Language, please specify: □ Client doesn't know □ Client prefers not to answer □ Data Not Collected
	☐ Korean ☐ Mandarin	_ Data not consoled
PRIOR LIVING SITUATION – ANSWER C	ONLY ONE FULL SECTION: A or B or C [Head or	of Household and Adults only]
Type of Residence A – Homeless Living Situations  What was the client's living situation the night before enrolling in the project?  Ask the client "where did you stay or sleep last night"?	☐ Place not meant for human habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport/or anywhere outside) ☐ Emergency Shelter, including hotel or motel paid for with emergency shelter voucher, or Host Home shelter ☐ Safe Haven	
Length of Stay in Prior Living Situation	<ul> <li>□ One night or less</li> <li>□ Two to six nights</li> <li>□ One week or more, but less than one month</li> <li>□ One month or more, but less than 90 days</li> </ul>	<ul> <li>□ 90 days or more, but less than one year</li> <li>□ One year or longer</li> <li>□ Client doesn't know</li> <li>□ Client prefers not to answer</li> <li>□ Data Not Collected</li> </ul>
Approximate date this episode of homelessness started:  When was the date the current homeless situation began?  A break in homelessness is defined as being in any permanent or temporary housing situation for 7 consecutive nights or more, or spending 90 days or more in an institution (i.e., jail, substance abuse or mental health treatment facility, hospital, or other similar facility).		
Number of <i>times</i> the client has been on the streets or in Emergency Shelter in the <u>last three years</u>	☐ One Time ☐ Two Times ☐ Three Times  Client Name	☐ Four or more times ☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected
	· ·	

Head of Household Name (if not Self)

Total number of <i>months</i> client has been homeless on the streets or in Emergency Shelter in the <u>last three</u> years	☐ One month (this time is the first month) ☐ 2 months ☐ 7 months ☐ 3 months ☐ 8 months ☐ 4 months ☐ 9 months ☐ 5 months ☐ 10 months ☐ 6 months ☐ 11 months	<ul> <li>□ 12 months</li> <li>□ More than 12 months</li> <li>□ Client doesn't know</li> <li>□ Client prefers not to answer</li> <li>□ Data Not Collected</li> </ul>
Type of Residence <u>B – Institutional</u> <u>Living Situations</u> What was the client's living situation the night before enrolling in the project?  Ask the client "where did you stay or sleep last night"?	□ Foster care home or foster care group home □ Hospital or other residential non—psychiatric medical facility □ Jail, prison, or juvenile detention facility □ Long-term care facility or nursing home □ Psychiatric hospital or other psychiatric facility □ Substance abuse treatment facility or detox center	
Length of Stay in Prior Living Situation	<ul> <li>□ One night or less</li> <li>□ Two to six nights</li> <li>□ One week or more, but less than one month</li> <li>□ One month or more, but less than 90 days</li> </ul>	<ul> <li>□ 90 days or more, but less than one year</li> <li>□ One year or longer</li> <li>□ Client doesn't know</li> <li>□ Client prefers not to answer</li> <li>□ Data Not Collected</li> </ul>
Was the length of stay less than 90 days?  If the response is "No," STOP here and skip down to the Disability section.	☐ Yes ☐ No	
If the response is "Yes", did the client stay on the streets or in emergency shelter the night before going to the institutional situation?  If the response is "No," STOP here and skip down to the Disability section.	☐ Yes ☐ No	
the following questions below:  Approximate date this episode of homelessness started:  When was the date the current homeless situation began?  A break in homelessness is defined as being in any permanent or temporary housing situation for 7 consecutive nights or more, or spending 90 days or more in an institution (i.e., jail, substance abuse or mental health treatment facility, hospital, or other similar facility).		
* ** *//	Client Name_	·

Head of Household Name (if not Self) \_\_\_\_\_

Number of <i>times</i> the client has been on the streets or in Emergency Shelter in the <u>last three years</u>	☐ One Time ☐ Two Times ☐ Three Times	☐ Four or more times ☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected		
Total number of <i>months</i> client has been homeless on the streets or in Emergency Shelter in the <u>last three</u> years	☐ One month (this time is the first month) ☐ 2 months ☐ 7 months ☐ 3 months ☐ 8 months ☐ 4 months ☐ 9 months ☐ 5 months ☐ 10 months ☐ 6 months ☐ 11 months	<ul> <li>□ 12 months</li> <li>□ More than 12 months</li> <li>□ Client doesn't know</li> <li>□ Client prefers not to answer</li> <li>□ Data Not Collected</li> </ul>		
Type of Residence <u>C – Transitional</u> OR Permanent Housing Living Situations  What was the client's living situation the night before enrolling in the project?  Ask the client "where did you stay or sleep last night"?	Temporary Housing Situations  ☐ Transitional housing for homeless persons (including homeless youth) ☐ Residential project or halfway house with no homeless criteria ☐ Hotel or motel paid for without emergency shelter voucher ☐ Host Home (non-crisis) ☐ Staying or living in a friend's room, apartment, or house ☐ Staying or living in a family member's room, apartment, or house ☐ Rental by client, no ongoing housing subsidy ☐ Rental by client, with ongoing housing subsidy ☐ Owned by client, with ongoing housing subsidy ☐ Owned by client, no ongoing housing subsidy ☐ Owned by client, no ongoing housing subsidy ☐ Owned by client, no ongoing housing subsidy	Other  Client doesn't know  Client prefers not to answer  Data Not Collected		
Rental Subsidy Type:  If "Rental by client, with ongoing housing subsidy" is selected, please select the type of housing subsidy in use.	□ GPD TIP housing subsidy □ VASH housing subsidy □ RRH or equivalent subsidy □ HCV voucher (tenant or project based) (not dedicated) □ Public housing unit □ Rental by client, with other ongoing housing subsidy □ Emergency Housing Voucher (EHV) □ Family Unification Program Voucher (FUP) □ Foster Youth to Independence Initiative (FYI) □ Permanent Supportive Housing □ Other permanent housing dedicated for formerly homeless persons			
Length of Stay in Prior Living Situation	☐ One night or less ☐ Two to six nights	☐ 90 days or more, but less than one year ☐ One year or longer		
Client Name				

Head of Household Name (if not Self)

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## ABODE HDAP HMIS ADULT CLIENT ENROLLMENT OCTOBER 2025

	☐ One week or more, but less than one month☐ One month or more, but less than 90 days	☐ Client doesn't know☐ Client prefers not to answer☐ Data Not Collected☐
Was the length of stay less than 7 nights?	☐ Yes ☐ No	
If the response is "No," STOP here and skip down to the Disability section.		
If the response is "Yes", did the client stay on the streets or in emergency shelter the night before going to the transitional or permanent placement?	☐ Yes ☐ No	
If the response is "No," STOP here and skip down to the Disability section.		
If the response is "Yes," please answer the following questions below:		
Approximate date <u>this episode</u> of homelessness started:  When was the date the current homeless situation began?		
A break in homelessness is defined as being in any permanent or temporary housing situation for 7 consecutive nights or more, or spending 90 days or more in an institution (i.e., jail, substance abuse or mental health treatment facility, hospital, or other similar facility).		
Number of <i>times</i> the client has been on the streets or in Emergency Shelter in the <u>last three years</u>	☐ One Time ☐ Two Times ☐ Three Times	☐ Four or more times ☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected
Total number of <i>months</i> client has been homeless on the streets or in Emergency Shelter in the <u>last three</u> <u>years</u>	☐ One month (this time is the first month) ☐ 2 months ☐ 7 months ☐ 3 months ☐ 8 months ☐ 4 months ☐ 9 months ☐ 5 months ☐ 10 months ☐ 6 months ☐ 11 months	<ul> <li>□ 12 months</li> <li>□ More than 12 months</li> <li>□ Client doesn't know</li> <li>□ Client prefers not to answer</li> <li>□ Data Not Collected</li> </ul>
<b>DISABLING CONDITIONS:</b> A Disabling C	ondition is a health condition that interferes with ge	tting and/or keeping stable housing.
	Client Name	
	Head of Household Name (if not Self)	

1)	Does the client currently have a disabling condition?  A Disabling Condition is a health condition that interferes with getting and/or keeping stable housing.  This question is used with other information to determine if the client meets criteria for chronic homelessness.  All questions in this section MUST be answered even if the answer is "no" to this question.	□ Yes □ No	☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected
2)	Does the client have a Physical Disability?	☐ Yes ☐ No	<ul><li>□ Client doesn't know</li><li>□ Client prefers not to answer</li><li>□ Data Not Collected</li></ul>
	If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	□ Yes □ No	☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected
3)	Does the client have a Developmental Disability?	☐ Yes ☐ No	☐ Client doesn't know☐ Client prefers not to answer☐ Data Not Collected☐
4)	Does the client have a Chronic Health Condition?	☐ Yes ☐ No	<ul><li>□ Client doesn't know</li><li>□ Client prefers not to answer</li><li>□ Data Not Collected</li></ul>
	If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	☐ Yes☐ No	☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected
5)	Does the client have HIV – AIDS?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected
6)	Does the client have a Mental Health Disorder?	☐ Yes ☐ No	<ul><li>□ Client doesn't know</li><li>□ Client prefers not to answer</li><li>□ Data Not Collected</li></ul>
	If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected

Client Name	
Head of Household Name (if not Self)	

7)	Does the client have any Substance Use Disorder?	☐ Drug u	ol use disorder use disorder ulcohol & Drug Abuse Use Disorders	☐ Client doesn't know☐ Client prefers not to answer☐ Data Not Collected☐
	If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	□ Yes □ No		☐ Client doesn't know☐ Client prefers not to answer☐ Data Not Collected☐
DO	DMESTIC VIOLENCE [Head of Househ	old and A	dults only]	
1)	Survivor of Domestic Violence  Ask the client "Have you ever experienced domestic violence, dating violence, sexual stalking or other dangerous or life-threated conditions against you or a member of you including a child, that has happened in the you were living?"	l assault, ning ur family,	☐ Yes ☐ No ☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected	
If ti	If the answer is "no", skip to "Monthly Cash Benefits" section. he answer is "yes", COMPLETE question			
3.				
2)	Most Recent Occurrence  Ask the client "How long ago was your mode experience of domestic violence, dating visexual assault, stalking or other dangerout threatening conditions?"	iolence,	<ul> <li>□ Within the past three months</li> <li>□ Three to six months ago (excluding six r</li> <li>□ Six months to one year ago (excluding c</li> <li>□ One year ago or more</li> <li>□ Client doesn't know</li> <li>□ Client prefers not to answer</li> <li>□ Data Not Collected</li> </ul>	
flee	Current Status  It the client "Are you currently fleeing, or attempt to the domestic violence situation, or are you curn to the place you are living?"		☐ Yes ☐ No ☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected	
МС	MONTHLY INCOME – CASH BENEFITS [Head of Household and Adults only]			
Is t	rrent income from any source? the client currently receiving any income from arce?	m any	☐ Yes ☐ No ☐ Client doesn't know☐ Data Not Collected	☐ Client prefers not to answer
	ecify the type(s) and amount(s) of incoment currently receives.	e the	☐ Earned Income \$ ☐ Unemployment Insurance \$ Client Name	
		Head of H	ousehold Name (if not Salf)	

Only regular, recurrent sources that are current today should be included. Income received for a minor (under 18 years old) member of the household (e.g., SSI) should be recorded with the HoH's information.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.		
should be recorded with the HoH's information.  DO NOT include income received by other adults (18 years and older) in the household; record their income on their Enrollment form.  UNA Service-Connected Disability Pension\$		
years and older) in the household; record their income on their Enrollment form.  □ Private Disability Insurance \$		
years and older) in the household; record their income on their Enrollment form.  □ Private Disability Insurance \$ □ Worker's Compensation \$ □ Temporary Assistance for Needy Families TANF/CalWORKs \$		
☐ Worker's Compensation \$ ☐ Temporary Assistance for Needy Families TANF/CalWORKs \$		
☐ General Assistance (GA) \$		
☐ Retirement income from Social Security \$		
☐ Pension or Retirement Income from a Former Job \$		
☐ Child Support \$		
☐ Alimony and Other Spousal Support \$		
☐ Other Cash Income \$		
If Other Specify:		
Total Monthly Cash Income for Individual TOTAL: \$		
NON-CASH BENEFITS [Head of Household and Adults only]		
Currently receiving Non-Cash Benefits? ☐ Yes ☐ No ☐ Client doesn't know ☐ Client prefers not to answer		
Is the client currently receiving one of the non-cash benefits listed below?		
If Yes, indicate all the non-cash benefits the client is.   Supplemental Nutrition Assistance Program (SNAP)/Cal Fresh		
If Yes, indicate all the non-cash benefits the client is receiving:		
Only regular, recurrent sources that are current today  □ TANF/CALWORKS Childcare Services		
should be included. Record non-cash benefits received		
by a minor member (under 18 years of age) of the household under the HoH's information.		
DO NOT include benefits received by other adults (18		
years and older) in the household; record their benefits on their Enrollment form.  If Other Specify:		
or tien Enrollment form.		
HEALTH INSURANCE		
Currently covered by health insurance? ☐ Yes ☐ No ☐ Client doesn't know ☐ Client prefers not to answer		
Is the client currently covered by health insurance?		
Client Name		

Head of Household Name (if not Self)

If Yes, type(s) of insurance(s):	☐ Medicaid (same as Medi-Cal)	
If the client is currently covered by multiple health	h Medicare	
insurances please select all that apply.	☐ State Children's Health Insurance (CHIP) Program	
	☐ Veteran's Health Administration (VHA)	
	☐ Employer-Provided Health Insurance	
	☐ Health Insurance Obtained Through COBRA	
	☐ Private Pay Health Insurance	
	☐ State Health Insurance for Adults	
	☐ Indian Health Services Program	
	☐ Other Health Insurance	
	If Other Specify:	
HDAP Required Questions [Head of House	ehold and Adults only]	
At approval, sex	☐ Female ☐ Male ☐ Transgender: Male to Female ☐ Transgender: Female to Male ☐ Nonbinary (neither Male nor Female)	
At approval, gender identity	□ Female □ Male □ Transgender: Male to Female □ Transgender: Female to Male □ Nonbinary (neither Male nor Female) □ Another gender identity □ Decline to state	
Sexual Orientation	□ Straight or Heterosexual □ Gay or Lesbian □ Bisexual □ Queer □ Another Sexual Orientation □ Unknown □ Decline to state	
At approval, which HDAP target population(s) is the participant a member of?  You may select multiple populations per participant	□ General Assistance/General Relief □ CalWORKs □ Diverted from Jail/Prison □ Low Income Veterans □ Discharged from Institution □ Low income/No income (none of the above)	

Client Name\_\_\_\_\_\_\_Head of Household Name (if not Self) \_\_\_\_\_\_

ABODE HDAP HMIS ADULT CLIENT ENROLLMENT OCTOBER 2025			
Additional Information [Head of Household and Adults only]			
What is the client's sex?	☐ Female ☐ Male ☐ Client doesn't know ☐ Client prefers not to answer ☐ Data Not Collected		
	Client Name		

Head of Household Name (if not Self) \_\_\_\_\_